

### **Referral Specialist**

1. Researching and providing resident referrals to support services, including Medi Cal Services (6)
2. Makes or receives calls related to resident care. (6)
3. Responsible for completing intake documents, including facilitating Medi Cal Application (8)
4. Complete daily Medi-Cal Administrative Activities (MAA) time survey. (20)
5. Attends training related to the performance of MAA. (20)

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Employee Signature (Please sign in blue ink)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee Name (printed)